

Mabel D. Blodgett Memorial Library

35 South Main St., Rushville, NY 14544

(585) 554-3939

rushvillelib.org

Trustees: Lyn Magill, President; Krystine Leo, Vice President; Heather Bassett, Co- Secretary; Joanne Le Clair, Co-Secretary; Karen Sprentall, Treasurer

Staff: Dodie Baker, Library Director; Dawn LeMay, Library Clerk

ATTENDANCE: Lyn Magill via phone, Karen, Joanne, Dodie, and Dawn; **ABSENT:** Krystine and Heather; **GUESTS:** Laurie Adams, Jennifer Hubbard

Lyn called the meeting to order at 7:20 p.m. at the Rushville Methodist Church. Since two trustees were absent, we did not have a quorum to pass anything to be voted upon, so this was declared an Open Meeting whereby we would follow the proposed agenda, but the following items are pushed back until next month's meeting on Aug. 18, 2025:

- Approval of June 16, 2025, Library Board of Trustee Minutes
- Approval of the Treasurer's Report for July 21, 2025
- Bylaws review
- Long Range Strategic Plans review

TREASURER'S REPORT 07/21/2025

Bills Paid prior to board meeting. – need approval:

Bookkeeping services - Christina Sobolewski :

(6/16 – 6/29/25 – 4 hrs. 51 min.)	\$169.75
(6/30 – 7/13/25 – 3 hrs. 20 min.)	\$116.66
6/25/25 – QB Quarterly Tax payment	\$1,832.15
7/3/25 – QB Payroll	\$700.54
7/3/25 – QB Payroll	\$348.63
7/3/25 – QB Tax payment (State taxes)	\$252.33
7/15/25 – STLS April, May, June internet contract ((\$115 per month)	\$345.00
7/18/25 – QB Payroll	\$773.37
7/18/25 – QB Payroll	\$428.31

Utility payments previously blanket approved:

June Spectrum invoice	\$50.00
June NYSEG (Now on Budget Billing = \$259/mos.) had some credit from prior bills)	\$179.87 (still

Approval of paying the following expenses:

Dodie Voucher – 7/15/25	\$251.69
Dawn Voucher -7/15/25 for summer programs	\$71.84
VISA charge – monthly QB fee (pay by 8/7)	\$77.99

As 7/21/2025 LNB account balances:

Business Checking =	\$ 3,510.10
Nonprofit savings =	\$123,059.74
(3) 6 mos. CDs =	\$261,574.72*
TOTAL BALANCE=	\$388,144.56

*(3) CDs: \$52,314.96; \$104,629.88; \$104,629.88 = \$261,574.72

Other Business: none; questions were answered as we went over the above amounts

Respectfully submitted by Karen Sprentall

PRESIDENT’S REPORT

- Status of the deed transfer for the library building and property have not changed because we are still working with the attorney and waiting for information from the survey and abstracts.
- General Liability Insurance: Lyn has asked for a new quote, as the current one has expired; Stork Insurance is working on this currently.
- Filling two upcoming library trustee positions: We responded to three people who had expressed an interest in becoming a trustee for the library prior to tonight’s meeting, and two applicants participated in the interview process. Lyn, Joanne, and Karen interviewed Laurie Adams and Jennifer Hubbard, finding that each of them had excellent vocational as well as voluntary experience and fundraising skills necessary to contribute to our programming and building goals to improve our service to the Marcus Whitman School District. We are excited to recommend Laurie and Jennifer to the Village Board

for appointment to these trustee positions, so Lyn and Joanne will present their names at the next Village Board meeting on **August 11th**. We will get both ladies copies of the latest (2023) edition of the *Handbook for Library Trustees of New York State*.

DIRECTOR'S REPORT

- STLS came out to update our interior and exterior WIFI on June 24th.
- Dawn completed a virtual training July 10th, for online Program Resource Kits and story walks; Dodie completed two virtual learning meetings, "All about Libby" (Electronic Books and Online Magazines) and "Talking Book and Braille Library."
- The "Color Our World" 2025 Summer Fun Library Program with guest speakers/leaders from the community has been a resounding success these past 3 weeks with 17 sign-ups for three age groups: 0-4, 5-9, and 10-12, which is a significant increase from last year. Many registered online this year in addition to a few traditional paper fill-in forms. Rev. Alan allows us to use the dining hall of the Rushville Methodist church, and we have added a 5th week to the program to accommodate all the STLS proposed activities, as well as our traditional ending to the program of walking the Moody Trail and having a family picnic.
- Children are painting and touching up the decorative rocks around the backyard tree.
- Wee Wonder Storytime with Dawn on June 24th culminated with a beautiful butterfly art project, which is displayed in the library's front window.
- The 1 p.m. Book Chats occurred June 21st and July 19th, each with 4 participants (two returned from June, and two were new in July). When weather allows for a comfortable setting, we meet outside.
- Take-home craft kits are available each month for toddlers and older children.
- Library staff are keeping track of both child and adult participation in the various programs they offer each month so they will have accurate numbers to report, as required by the state and various funding organizations.
- Dawn will manage the library and keep it open for patrons in August during its regular hours while Dodi is on vacation for a few days.

PUBLIC EXPRESSION

David Le Clair sent a message through Joanne that he appreciated the email Dodie sent him stating the Summer Fun Program participants used the new Trail in the Village Park (he helped to implement and constructed by local landscaper Tyler Webster) for their nature walk. He is very impressed by the number of children and their parents who are at the library every Tuesday.

NEW BUSINESS AND FURTHER DISCUSSION/CLARIFICATION

Joanne mentioned she noticed Amazon was not only selling Trunk or Treat vehicle decorations for Halloween, they were also offering variations for Christmas and Easter. Noting that both local churches sponsor a Trunk or Treat for Halloween, which is a great success for the Congregationalists and Methodists, they may be willing to join with us for these additional holiday activities, if we want to expand our existing programs and add a type of trunk or treat for Easter. (The 1st Congregational Church currently sponsors a coffee hour for adults and egg hunt for children on Easter Sunday prior to their worship service.) There's plenty of time to contact them and determine if there is any interest in pursuing a joint outreach venture.

NEXT MEETING: August 18, 2025

With no further business to discuss, Lyn closed this meeting at 8:10 p.m.

Respectfully submitted by Joanne M. Le Clair, secretary