

**Library Board Meeting      Village of Rushville      February 20, 2023**

The meeting was called to order by President Lyn Magill at 7 p.m. Members present were Karen Sprentall, Heather Bassett, Joanne Le Clair, Director Dodie Baker, and Support Employee Dawn Le May. Absent, Trustee Krystine Leo.

**Secretary's Report:**

Secretary's minutes for the Feb. 6, 2023, meeting was read and several corrections were noted to be made on that document.

**New Business:**

Karen went over corrections to the line-item Budget Proposal as presented at the Feb. 6<sup>th</sup> meeting that she and Dodie corrected so amounts lined up correctly under "Income" for line item "Fundraising, gifts, donations" for 2024 from \$1,000 to \$1,243 so the "Total Income" correctly balances to \$52,503.

Dodie reported she and our STLS liaison, Brian, went over line-item concerns and agreed to make the following line-item changes:

- "Fundraising, gifts, donations" will now be "Gifts, donations" under "Income."
- "Circle of Friends Donations" will be added under "Income."
- Expenses for seminars and all training for library staff will be added under "Administrative."

Dodie also clarified that "D & O Insurance" was necessary to protect library staff and trustees in case anyone wanted to sue us regarding library operations/business. Also, Workman's Comp. insurance still needs to be ironed out as to who is responsible for providing this to our library director and support employee. (Mayor David Le Clair has reached out to those who attend to village employees' comprehensive insurance and will be getting information to Dodie soon.)

Dodie stated this tax levy amount has been submitted to Marcus Whitman School District and the bottom line will not change. We will vote on this budget once the final copy is completed.

Mayor Le Clair noted the next Party in the Park is scheduled for August 26 and invited the library to create an event for this as part of the Bicentennial Celebration for Yates County. Dodie suggested researching lawn games that were played 200 years ago and dressing in costumes, as weather permits. Everyone agreed this is worthwhile.

We agreed that the third Monday of each month, September – June, would be good times for the Trustees to meet with Dodie and Dawn. With that in mind, we have set our next three meetings at 7 p.m. to be held on April 17<sup>th</sup>, May 15<sup>th</sup>, and June 19<sup>th</sup>, 2023.

With no further business at this time, Lynn closed the meeting at 7:45 p.m.

Respectfully submitted,

Joanne Le Clair, Secretary