

Mabel D. Blodgett Memorial Library
35 South Main St., Rushville, NY 14544
(585) 554-3939
rushvillelib.org

Trustees: Lyn Magill, President; Krystine Leo, Vice President; Heather Bassett, Co-Secretary; Joanne Le Clair, Co-Secretary; Karen Sprentall, Treasurer
Staff: Dodie Baker, Reading Center Director; Dawn LeMay, Library Clerk

LIBRARY BOARD MINUTES FOR 12/16/2025:

Attendance: Absent: Krystine Leo; Lyn Magill attended via phone; no outside observers

President Lyn Magill called the meeting to order at 7:17 p.m. at the Rushville Methodist Church; a motion to adopt the night's agenda was made by Heather and seconded by Karen; a motion to adopt the minutes from the 11/10/24 board meeting was made by Karen and seconded by Heather.

Treasurer's Report was approved as follows:

12/01/24 Jr. Library Guild (Children's books) year's subscription:	\$958.12
12/03/24 Bookkeeping Aly Catlin	\$150.00
12/15/24 Bookkeeping Aly Catlin	\$150.00
Voucher Dodie Baker for stamps	\$14.16
Voucher Dawn LeMay for supplies	\$56.78

Motion to approve thus far made by Heather; seconded by Joanne

Bills paid prior to approval:

11/21/24 Intuit Payroll services QKKB 2 wk. period	\$1127.48
12/05/24 Intuit Payroll Services	\$1052.79
12/06/24 Tom Linden (Santa for Christmas in Rushville)	\$75.00

Blanket Approved Utility Payments:

12/03/24 Spectrum	\$54.99
12/03/24 NYSEG	\$196.25

Deposits made as of

12/19/24	\$9,056.00
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Reconciled:

LNB Checking Account as of 12/12/24	\$12,653.80
LNB Savings Account as of 11/29/24	\$43,789.72

Motion to accept as reported thus far by Joanne; seconded by Heather

Other Business:

Three \$100,000 CDs with LNB are maturing 12/20/2024. Two will be rolled over including the interest earned; one will be split in half investing \$50,000 plus interest earned into a new CD. The other \$50,000 will be deposited into our Savings Account, bringing that account total to \$93,789.72 in case we need to access more funds prior to their maturity.

Lyn, Karen and Joanne interviewed a candidate to replace our bookkeeper after contacting local colleges, including Finger Lakes Community College (FLCC) as a resource. FLCC's Accounting

Department staff supplied our free-lance, part-time job description to graduating seniors, and applicant Christine Rodriguez meets all our requirements. Pending two satisfactory letters of recommendation, we have unanimously agreed to offer her the contract proposal. Pending completion of the recommendation letters and contract signatures, Karen will contact Aly to train Christine. *Motion to accept as stated by Heather; seconded by Karen.*

President's Report:

We reviewed and discussed the proposed **2026 Budget – Draft 3**. Totaled line items indicate a budget of **\$67,165.00**, which include a federal government 3% cost of living increase and board-approved 55 additional hours for Director and Assistant to provide special program planning and implementation. *Motion to approve the proposed 2026 budget made by Joanne; seconded by Heather.*

The process of submitting the form for a Tax Cap override has already been started before submitting the budget. Brain will help Dodi when filling this out. Updates regarding the transfer of the library and property from the village to the library are going smoothly. General liability insurance on the property was briefly discussed. The Youth Bureau needs proof of general liability with Yates County as additional insured. We still need to complete the property floater to get a quote.

Interest was expressed regarding application for a grant involving Dolly Parton's Imagination Library.

Director's Report:

Update to the Absolute Charter: **After the 2024 and 2025** Statistical Reports are filed with the State of New York, Dodi can submit our final Absolute Charter in the beginning of 2026.

Approximately 100 people (62 of them children) attended Christmastime in Rushville, which once again provided refreshments; hats, gloves, and scarves from The Living Well; crafts; and a visit from Santa complete with tree lighting. Donations totaling \$33.00 were collected towards next year's hats, gloves and scarves. First, Second and Third place prizes were awarded to the three age groups participating in the annual coloring contest.

An outside, weather-proof box has been installed on our "Open" flag post, which can be used for flyers and information throughout the year.

Upcoming Events: Adult Book Chat with Refreshments Sat., Dec. 21, 2024, at 1 p.m.; Wee Wonders Storytime with a craft and snack on Tues., Dec. 31, 2024, at 10 – 11 a.m.

It was noted that the library once again needs adult volunteers.

The library will be closed for holiday observance on Dec. 24-25, 2024, and January 1, 2025. No Board of Trustees meeting is scheduled for January 2025. The next Library Board meeting is February 17, 2025, at 7:15 p.m. with Brian Hildreth as part of our ongoing training.

Respectfully submitted by Joanne Le Clair, co-secretary